

May, 2014

## PROCEDURES FOR TRANSPORTING PRIVATE FLOATPLANES BETWEEN LONG LAKE AND THE AIRPORT PROPERTY

These procedures apply to any privately registered floatplanes transported between Long Lake and the airport property by the owner or his/her designate on a trailer or similar device.

1. The owner or his/her designate (the "owner") shall ensure that there are sufficient crew members to fulfill the following duties (minimum of three persons)
  - a) Drive the towing vehicle,
  - b) act as flag persons on Highway 3, and
  - c) direct and monitor the operation.
2. The owner shall ensure that all personnel involved in the operation are fully briefed on their duties and shall be ultimately responsible for the safe execution of the operation.
3. The owner shall ensure that the trailer and all other equipment required to move the aircraft is in good working order and that the aircraft is securely attached to the trailer or other device and unable to shift or be upset.
4. At least one hour prior to desired time of the move, the owner shall contact the airport fire hall at 873-2191 and request an escort to/from Long Lake. The time of escort shall be at the sole discretion of the fire hall staff. Under no circumstances may an owner move a towed aircraft on any controlled portion of the airport property without an escort.
5. All persons involved with the moving of the aircraft shall wear a safety vest. Vests and "stop" placards will be supplied by GNWT Airports and will be kept by in a box by the exit gate adjacent to Long Lake. The equipment shall be returned by the owner at the end of the move.
6. Prior to crossing Highway 3, the owner will ensure that flag persons with "stop" placards are stationed approximately 150 meters west of the dock access road entrance on highway 3 and approximately 100 meters east of the dock access road. The flag persons shall provide the driver of the trailer vehicle with hand signals as shown, to indicate when it is safe to cross highway 3.
7. Should the escort have to leave during the moving of the aircraft to attend to an airport emergency, the owner and crew shall not move the aircraft further until the escort is available to continue the operation. The owner and crew shall not walk or drive on any controlled taxiways or runways and shall contact the airport manager or fire hall for an update on the situation.

8. Should the owner or his/her designate fail to follow these procedures or otherwise cause an unsafe condition while moving an aircraft on airport property, the airport manager may, at his/her sole discretion, refuse to provide future escort service to that individual or impose additional requirements to ensure safety.



### **Affirmative/all clear**

Raise right arm to head level with wand pointing up or display hand with "thumbs up"; left arm remains at side by knee.

*Note: This signal is also used as a technical/servicing communication signal.*



### **Hold position/stand by**

Fully extend arms and wands downwards at a 45-degree angle to sides. Hold position until aircraft is clear for next manoeuvre.